

Copying Charges

It is the JPU's policy to only provide paper copies of documents on request and to make a charge for these copies based on the copying/ printing and postage costs. This reduces unnecessary printing and postage costs and minimises the impact on the environment. All documents are available on the JPU's website or can be viewed at the libraries and main Council offices in West Northamptonshire as well as at the JPU's offices.

Documents on the JPU Website

Documents numbered 2-36 in the list below are available to view and download free of charge from the JPU website:

http://ldfconsultation.westnorthamptonshirejpu.org/consult.ti/JCS_PM/consultation.home

Viewing Documents at Libraries and Council Offices

Documents numbered 2-13 and 35 in the list below are available to view at all libraries in West Northamptonshire (during normal opening hours), at some libraries in areas adjoining West Northamptonshire and at the main Council offices in West Northamptonshire. Full details are included in the Statement of Inspection Arrangements on the JPU website or contact the JPU for further details:

Telephone: 01604 837838

Email: westnorthantsjpu@northampton.gov.uk

Viewing Documents at the JPU Offices

Documents numbered 2-36 in the list below are available to view at the JPU's offices during normal office hours and by prior arrangement. Contact the JPU for further details.

Proposed Main Modifications Consultation CD

Documents numbered 2-34 in the list below are available on the Proposed Main Modifications consultation CD which is free on request from the JPU. Contact the JPU for further details.

Requesting Paper Copies of Documents and Payment Arrangements

If you would like to request paper copies of any of the documents listed below please email or telephone the JPU clearly stating the name of the document/ documents and the number of copies you require. The JPU will then confirm the cost with you. Once you have confirmed you accept the cost the documents will be copied and an invoice issued. Paper copies of documents will be provided within 5 working days, depending on the number of copies required.

Please note that there is a minimum cost. There is also a discount for groups of certain documents. If you would prefer to collect documents from the JPU's offices there will be a discount to reflect no postage costs. Please contact the JPU to confirm the cost in this case.

Colour Copies

Many of the documents listed below include colour elements which increases the cost of copying but colour copies are recommended to avoid any misinterpretation of information.

Copies of Individual Pages

Paper copies of individual pages or sections of a document can also be provided. The charge per page at A4 and A3 is included in the list below. Contact the JPU to discuss your requirements.

Documents/ Items List

Document/ Item	Copying & Postage Charge (2nd class) – Individual Documents	Copying & Postage Charge (2nd class) – Groups of Documents
1) Proposed Main Modifications Consultation CD (containing documents 2 - 23 listed below)	Free	Not applicable
2) Proposed Main Modifications to the West Northamptonshire Joint Core Strategy, as submitted	£4.00	Not applicable
3) Habitats Regulations Assessment of West Northamptonshire Joint Core Strategy – Addendum Report	£4.00	Not applicable
4) West Northamptonshire Joint Core Strategy Sustainability Appraisal Addendum Non-Technical Summary	£3.00	Not applicable
5) West Northamptonshire Joint Core Strategy Sustainability Appraisal Addendum Final Report	£8.50	£85.00 for all three documents
6) West Northamptonshire Joint Core Strategy Sustainability Appraisal Addendum Final Report – Appendices 1-7	£40.00	
7) West Northamptonshire Joint Core Strategy Sustainability Appraisal Addendum Final Report – Appendices 8-15	£40.00	

8) Objectively Assessed Housing Needs v2	£1.20	Not applicable
9) The Guide	£1.20	£1.40 for all three documents
10) Representations Form	£1.20	
11) Guidance Notes	£1.20	
12) Statement of Inspection Arrangements	£1.20	£1.20 for both documents
13) Statement of Representations Procedure	£1.20	
14) West Northamptonshire Joint Core Strategy Sustainability Appraisal Addendum Scoping Report	£4.00	£5.00 for both documents
15) Sustainability Appraisal Addendum Scoping Report Statement of Community Engagement and Consultation	£1.70	
16) Housing Technical Paper Second Update	£2.50	Not applicable
17) Strategic Housing Market Assessment Update 2013 – Technical Note	£1.20	Not applicable
18) West Northamptonshire Travellers Accommodation Needs Study 2013	£4.00	Not applicable
19) Employment Technical Paper Second Update	£2.50	Not applicable
20) Sequential and Exception Test – Technical Note	£2.50	Not applicable
21) West Northamptonshire Joint Core Strategy Infrastructure Delivery Plan Update 2013 (including Appendix)	£1.20	Not applicable
22) Strategic Site Selection Report – Main Report	£3.00	£35.00 for all 12 documents that comprise the Strategic Site Selection Report
23) Strategic Site Selection Report – Appendix 1	£1.20	
24) Strategic Site Selection Report – Appendix 2	£1.20	
25) Strategic Site Selection Report – Appendix 3	£1.20	
26) Strategic Site Selection Report – Appendix 4	£1.20	

27) Strategic Site Selection Report – Appendix 5	£1.20	£35.00 for all 12 documents that comprise the Strategic Site Selection Report
28) Strategic Site Selection Report – Appendix 6	£1.20	
29) Strategic Site Selection Report – Appendix 7	£1.20	
30) Strategic Site Selection Report – Appendix 8	£24.00	
31) Strategic Site Selection Report – Appendix 9	£3.00	
32) Strategic Site Selection Report – Appendix 10	£1.20	
33) Strategic Site Selection Report – Appendix 11	£1.20	
34) Equalities Impact Assessment Update	£1.20	Not applicable
35) Proposed Main Modifications to the West Northamptonshire Joint Core Strategy, as submitted - Amended Maps and Key Diagram	£1.20	Not applicable
36) Population, Household and Labour Force Technical paper – Second Update	£3.50	Not applicable
Copy – A4 per page	£1.00 minimum	Not applicable
Copy – A3 per page	£1.50 minimum	Not applicable

**West Northamptonshire Joint Planning Unit,
January 2014.**